



## BPW Swan Hill – Stepping Up To Leadership Program 2016

### APPLICATION FORM

Please complete each section in full, printing clearly.

Given Name:		
Surname:		
Home Address:		
Postal Address:		
Work Address:		
Email Address:		
Phone:	Home:	Work:
Mobile Phone:		
Date of Birth:		
Country of Birth	<input type="checkbox"/> Aboriginal/Torres Islander	
The Shire in which you are based:	Home:	Work:
Applicable Sector:	<input type="checkbox"/> Primary Producer <input type="checkbox"/> Business <input type="checkbox"/> Government <input type="checkbox"/> Community	

## Background & Experience

Present Employer/ Organisation:	
Job Title:	
Briefly describe your responsibilities/roles:	
Please list some of your past life experiences and future personal goals. These may be working roles or interesting personal experiences or planned activities	
What are your hobbies and what do you like doing	

## Your Community Involvement

What are your major Community Interests?	
List the community organisations that you currently belong to.	
Are there any community organisations that you would like to join in the future?	

## 2016 Program Calendar

Program Day	Date	Time	Location
Launch Evening	11 <sup>th</sup> May	6.00pm	Swan Hill Club
Program Day 1	29 <sup>th</sup> May	9.30am – 3.00pm	Swan Hill Club
Program Day 2	19 <sup>th</sup> June	9.30am – 3.00pm	Kerang TBC
Program Day 3	10 <sup>th</sup> July	9.30am – 3.00pm	TBC
Program Day 4	21 <sup>st</sup> August	9.30am – 3.00pm	TBC
Program Day 5	9 <sup>th</sup> October	9.30am – 3.00pm	TBC
Program Day 6	30 <sup>th</sup> October	9.30am – 3.00pm	TBC
Graduation Dinner	9 <sup>th</sup> November	6.00pm	TBC

## Participation & Commitment

**This is a heavily subsidised program made possible by a grant from the Foundation for Rural and Regional Renewal, as a result, successful applicants will be required to pay only \$200.00 – this is a non-refundable participant fee.**

**To ensure participants receive the full benefits of the Step Up to Leadership Program the following attendance policy has been developed:**

A minimum of 80% attendance is required. If a participant is unable to attend an event due to an emergency, a 'Leave' letter/email should be sent to the Program Coordinator as soon as possible. Participants are asked to schedule their calendars to enable the attendance requirements to be met. Participants who are unable to achieve the attendance requirements are encouraged to withdraw prior to the program's commencement enabling a 'reserve candidate' to be offered a position in the program.

The Step Up to Leadership Committee has determined that it will review the viability of an individual's continued participation if absences are such that attendance required is at risk.

### **Selection Criteria:**

The BPW Swan Hill – Stepping Up to Leadership Program will select participants based on the following considerations:

- A practical geographic spread
- Representation from varying employment/volunteer backgrounds
- A variety of education experiences
- Representation from varying age groups
- Representation that reflects the diversity of culture in our region
- Demonstrated passion for community work

## Declaration

- I agree to pay \$200 as my contribution to the program.
- I declare that the information given in this Application form is to the best of my knowledge true and correct.
- I understand the Business & Professional Women Swan Hill collect this information for the purpose of considering my application for participation in the BPW Swan Hill – Stepping Up to Leadership Program. This information will not be disclosed to any third party without my consent.
- I have read the Attendance Policy and I understand the requirements of the policy. I believe that I can meet the attendance requirements of the **Stepping Up To Leadership Program**.

**Signed:** \_\_\_\_\_ **Date:** \_\_\_\_\_

Please send completed application forms to:

Post to: BPW Swan Hill – Stepping Up To Leadership Program  
PO Box 631, Swan Hill, Victoria 3585

Email to: [bpwswanhill@gmail.com](mailto:bpwswanhill@gmail.com)

**For further information contact:  
Anne Daniel 0409 961 852**

**Closing date for submission of applications is:  
5.00 pm Friday, 15<sup>th</sup> April, 2016.**